

École H.J. Cody High School Assessment Policy

As referenced in Section 31 of the EDUCATION ACT: A student, as a partner in education, has the responsibility to:

- (b) be ready to learn and actively engage in and diligently pursue the student's education
- (f) comply with the rules of the school and the policies of the board
- (g) co-operate with everyone authorized by the board to provide education programs and other services
- (h) be accountable to the student's teachers and other school staff for the student's conduct

- The Program of Studies guides teachers' planning.
- Teachers will use their professional judgment so grades reflect an accurate depiction of a student's demonstration of curricular outcomes.
- Grades are determined by assessments of a student's ability to demonstrate mastery of curricular outcomes.
 - Students must adhere to formative and summative deadlines. Assessments must be completed by the deadline communicated by the teacher. If students do not meet the deadline, they may be given a permanent zero for that assessment.
 - Students will complete missed assessments at lunch during ZAP. Missed assessments may remain as a zero in Powerschool. It is critical that students complete all assigned work as it is integral to their success in the course of study.
 - Group scores are not included in grades. Summative evidence of a student's learning is collected individually with regards to their respective mastery of the curriculum.
 - Academic dishonesty is taken seriously and will be dealt with in consultation with administration.
 - Teachers do not give bonus marks or bonus assignments.
- Formative assessments are lower-risk assessments and may have a small impact on student grades.
- Formative and summative assessments are communicated to students and parents in gradebook where possible.
- Teachers will enter assessments into gradebook in a timely manner.
 - Titles of assessments are descriptive
 - Dates of assessments are accurate
 - Missing assessments are to be entered as a zero.
- Students will have multiple opportunities to be assessed and reach a higher level of mastery for example: quizzes, unit exams, assignments, etc.
 - Students **may** be provided with a re-assessment opportunity. In order for a student to earn a reassessment they must provide the teacher with evidence of increasing their level of understanding. Re-assessments must be completed in a timely manner at the discretion of the teacher.
- If students continually miss deadlines, teachers will notify administration and administration may initiate a contract and/or remove the student from the course(s).

